

# Head Tax Reconciliation

## Head Tax Reconciliation


After your event results have been processed you can verify the Head Tax accounting online, accept the calculation (number of athletes included in Head Tax and amounts due), print and submit the U.S. Ski & Snowboard Head Tax Invoice and OC check or **Pay Online** with a Credit Card.

To use this process, please use the following Instructions:

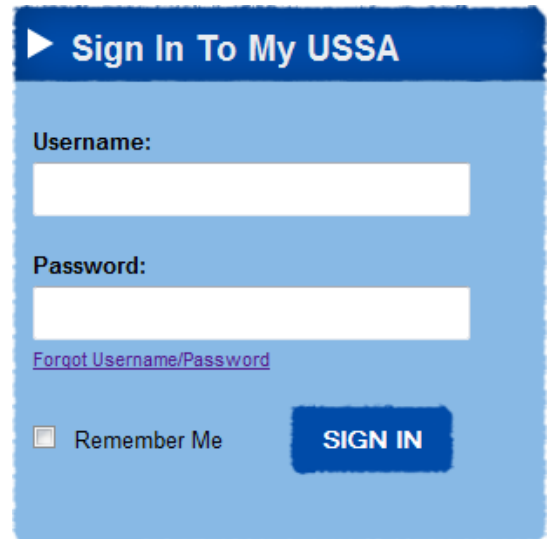
### Log In:

Log in  using your **Club Login\***

Enter your club's U.S. Ski & Snowboard.

Once you have logged in, you will need to choose **Event Administration**  **Event Administration** from your dashboard..

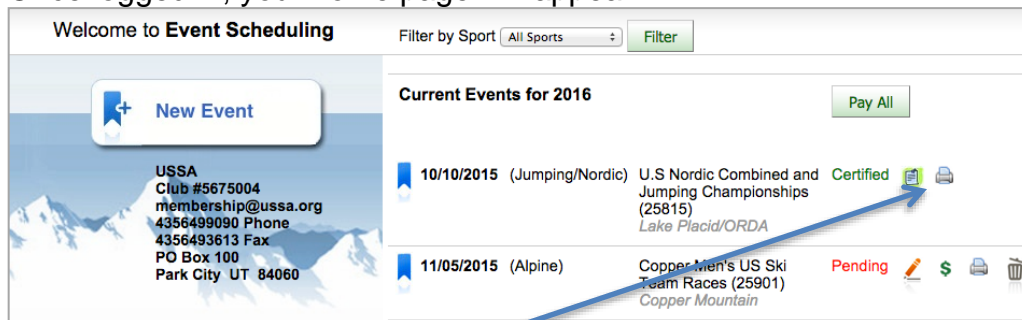
**Note:** If you are already logged in with your personal credentials, Club Login will not work. You will need to log out from your personal credentials and then login with your Club information. You may need to log out and close your browser.





\*You should have received your login information via email. If you did not receive this email, or don't know your username or password, send an email to Competition Services at [competitionservices@ussa.org](mailto:competitionservices@ussa.org)

## The Home Page

Once logged in, your home page will appear:



Date	Sport	Event Name	Status	Location
10/10/2015	(Jumping/Nordic)	U.S Nordic Combined and Jumping Championships (25815)	Certified	Lake Placid/ORDA
11/05/2015	(Alpine)	Copper Men's US Ski Team Races (25901)	Pending	Copper Mountain

Select the paper icon  next to the completed event. If there is a  next to the event, it means head tax has already been paid, or the Event Reconciliation has already been done, you can still click on the paper icon if you want to check. This will direct you to the Alpine Scheduling Agreement:

# Alpine Event Administration

[Back](#)

Park City Ski and Snowboard (Club #6817357)

## Western Region Tech Series (Alpine)

Start Date:	01/20/2018	Scoring:	FIS
End Date:	01/23/2018	Closed Event:	No
Event Contact:	Gail Barber	Online Register:	No
Division:	Intermountain		
Location:	Park City		
Sport:	Alpine		

### Financial Summary of Event (28416)

Total National Head Tax Due:	\$3140.00
Total Regional Head Tax Due:	\$3768.00
Total Divisional/State Head Tax Due:	\$0.00

Balance Due to U.S. Ski & Snowboard: \$6908.00

### Reconciliation Instructions

Mail To:  
U.S. Ski & Snowboard  
Attn: Competition Services  
P.O. Box 100  
Park City, UT 84098

Contact  
[competitionservices@ussa.org](mailto:competitionservices@ussa.org)  
with difference in head tax  
amounts BEFORE paying head  
tax.

**Eastern Region** - Send National  
Head Tax to U.S. Ski &  
Snowboard. Eastern Regional  
and State head taxes may also  
be due. Check with your state  
administrator for amounts and  
payment information.

**Central and Rocky Division** - All  
Head Tax is sent to U.S. Ski &  
Snowboard

**Western Region** - Send National  
and Regional Head Tax to U.S.  
Ski & Snowboard

[Accept Head Tax](#)

[Print Invoice](#)

### Events

<b>Women's Slalom (SL) - Competition Code: F0475 (5806)</b>	<a href="#">Registered Athletes (0)</a>
Date: 01/20/2018	Entry Fee: \$42.00
Classes: SR,U21,U19,	Lift Fee: \$38.00
<b>Summary of Income for Race</b> Income Received: \$0.00	
<b>Summary of Head Tax Due</b> Number of starters: 73 National (\$10.00/starter): (\$730.00) Regional (\$12.00/starter): (\$876.00) Divisional/State (\$0.00/starter): (\$0.00)	

**Financial Summary of Event** will provide the total amount of head tax that is owed for all races covered by the Schedule Agreement. (You can scroll down to view the Head Tax due for each race.) If you agree with the amounts, then click [Accept Head Tax](#). Once Head Tax is accepted you can [Pay Head Tax](#) or [Print Invoice](#) to submit with your check.

If you have questions about the amount, please contact Competition Services at [competitionservices@ussa.org](mailto:competitionservices@ussa.org).

## Paying Head Tax

To pay Head Tax you can print a **U.S. Ski & Snowboard Head Tax Invoice** and submit it with a check to the following address:

U.S. Ski & Snowboard  
Attention: Competition Services  
P.O. Box 100  
Park City, UT 84060

If payment by Credit Card is preferred, select **Pay Head Tax**. You will be directed to a screen similar to this one to complete payment. The "**Balance Due U.S. Ski & Snowboard**" will be charged to the designated credit card.

### Western Region Tech Series

Financial Summary of Event (28416)	
Total National Head Tax Due:	\$3140.00
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Total Divisional/State Head Tax Due:	\$0.00
Balance Due to U.S. Ski & Snowboard: \$6908.00	

#### Check Out

##### Billing Information

Name on Card:   
Address:   
City:   
State:   
Zip Code:   

##### Payment Information

Card Type:   
Number:   
Expiration:    
CVV: