

# Alpine Officials Certification Guidelines

## 2019-2020

SPECIALTY CATEGORY	PREREQUISITES	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
	GETTING STARTED	ACQUIRE BASIC KNOWLEDGE	REFINE KNOWLEDGE / SPECIALIZATION	MASTER COMPETENCIES	RECOGNIZE SERVICE	HONORABLE RETIREMENT
<b>COMPETITION OFFICIAL-CO</b>	<b>Entry Level</b>	Attend basic clinic; online clinic acceptable upon availability	Work 10 days as a CO at sanctioned competitions	Should work additional 10 days in area of specialization	Serve a minimum of 5 outstanding years in area of specialization	Continue U.S. Ski & Snowboard membership
	CO certification required prior to specialty-area certification; e.g. JA, CR, CC, RA, RF	<b>Individuals desiring to pursue positions of Start and/or Finish Referee, must attend a RF Clinic and pass the JA exam</b>	Develop skills needed for position (e.g. gate judge, manual timekeeping, course preparation and maintenance)	Demonstrate ability to train and lead others in area of specialization	Receive favorable recommendation from Division AO committee	Move from active to inactive status as CO
	Advancement in Competition Official certification (CO) is available for non-trackable specialty areas as follows: Assistant to CC, CR, RA, TC, e.g.: Gate Judging, course maintenance, manual time keeping, Jury Secretary, Assistant Starter, etc.			Receive favorable recommendation from 2 level 4 officials	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
<b>TECHNICAL DELEGATE-TD</b>	Level 1 TC, Level 2 RF OR Level 1 TC, Level 1 CR and Level 2 JA OR Level 1 TC, Level 2 CR and Level 1 JA	Attend level 1 TD clinic (if offered)  Pass level 1 TD exam	Work 10 days as TD at sanctioned competitions  Demonstrate ability to lead	Should work 10 additional days as TD; events should be scored events  Demonstrate ability to build consensus	Serve a minimum of 5 outstanding years as a TD  Receive favorable nomination by Division AO committee	Continue U.S. Ski & Snowboard membership  Move from active to inactive status as TD
	Proven leadership ability	Shadow U.S. Ski & Snowboard Level 3 or Level 4 or FIS TD at 2 U.S. Ski & Snowboard-sanctioned events.	Conduct administrative controls e.g. check homologations, TD RF and timing reports, technical course data	Demonstrate ability to make sound judgments in expected and unexpected situations	Receive approval of U.S. Ski & Snowboard TD WG, U.S. Ski & Snowboard R&T, U.S. Ski & Snowboard ASC	
	Proven skiing ability	Serve as TD under supervision of U.S. Ski & Snowboard Level 3 or Level 4 or FIS TD	Conduct technical controls e.g. radios, medical services, timing, course setting and protection	Prove ability to handle TD responsibilities in professional, accurate manner		
	Must have 1 nomination and 2 seconds from Level 3 TD's. (Forms available)	Receive favorable written evaluation from each of the 3 supervising TD's.	Submit accurate and timely race documentation	Pass level 3 exam (80%)		
			Receive favorable written recommendation from 2 higher level TD's	Shadow U.S. Ski & Snowboard Level 3 or Level 4 or FIS TD at one U.S. Ski & Snowboard-sanctioned speed event and receive favorable written evaluation from the supervising TD		
				Receive favorable written recommendation from 2 Level 4 officials or Division AO Committee. Must also receive approval of U.S. Ski & Snowboard TD WG.		
	<b>A Technical Delegate is urged to attend a Continuing Education Clinic every year and must attend a Continuing Education Clinic every two years in order to maintain TD certification. A U.S. Ski &amp; Snowboard TD should work as an assigned TD a minimum of two days every season and must work as an assigned TD at least once every two years in order to maintain certification levels.</b>					
<b>REFEREE-RF</b>	Attendance at CO Clinic	Attend Level 1 RF clinic	Work 10 days as RF at sanctioned competitions	Should work 10 additional days as RF; events should be scored events	Serve a minimum of 5 outstanding years as a RF	Continue U.S. Ski & Snowboard membership
	Recommended Level 1 CR	Pass level 1 RF exam	Handle paperwork timely, accurately	Serve as speed event RF or Asst RF	Receive favorable recommendation from Division AO committee	Move from active to inactive status as RF
	Proven skiing ability		Receive favorable recommendation from 2 higher level supervising officials	Receive favorable recommendation from 2 Level 4 officials	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
<i>It is highly recommended that a Referee attend a yearly Continuing Education Clinic; they must attend a Continuing Education Clinic every two years in order to maintain Referee certification</i>						

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<b>JURY ADVISOR-JA</b> (Start/Finish Referee)	Attendance at CO Clinic	Attend Level 1 RF clinic	Work 10 days as JA at sanctioned competitions	Should work 10 additional days as JA; events should be scored events	Serve a minimum of 5 outstanding years as JA	Continue U.S. Ski & Snowboard membership
	Recommended Level 1 CR and Level 1 TC		Handle paperwork timely, accurately	Serve as speed event Jury Advisor	Receive favorable recommendation from Division AO committee	Move from active to inactive status as JA
		Pass level 1 JA exam	Receive favorable recommendation from 2 higher level supervising officials	Receive favorable recommendation from 2 Level 4 officials	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
	<i><b>It is highly recommended that a Jury Advisor attend a yearly Continuing Education Clinic; they must attend a Continuing Education Clinic every two years in order to maintain Jury Advisor certification</b></i>					
<b>CHIEF OF RACE-CR</b>	Attendance at CO clinic	Attend Level 1 CR clinic	Work 10 days as a CR at sanctioned competitions	Should work 10 additional days as CR; events should be scored events	Serve a minimum of 5 outstanding years as CR	Continue U.S. Ski & Snowboard membership
	Good organizational & leadership skills	Pass Level 1 CR exam	Learn skills to be productive jury member	Demonstrate ability to make sound decisions in variety of situations	Receive favorable recommendation from Division AO committee	Move from active to inactive status as CR
	Proven skiing ability		Learn skills to be effective leader of race committee	Demonstrate ability to lead others effectively	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
	Proven leadership ability		Serve as CR for different levels of competition	Demonstrate ability to delegate responsibilities		
			Attend Level 1 RF clinic and pass Level 1 RF exam	Receive favorable recommendation from 2 Level 4 officials		
			Receive favorable recommendation from 2 higher level supervising officials			
<i><b>It is highly recommended that a Chief of Race attend a yearly Continuing Education Clinic; they must attend a Continuing Education Clinic every two years in order to maintain Chief of Race certification</b></i>						
<b>CHIEF OF COURSE-CC</b>	Attendance at CO clinic	Attend level 1 CC clinic	Work 10 days as a CC at sanctioned competitions	Should work 10 additional days as CC; events should be scored events	Serve a minimum of 5 outstanding years as a CC	Continue U.S. Ski & Snowboard membership
	Proven knowledge of local snow conditions and terrain	Pass level 1 CC exam	Learn different snow prep techniques	Demonstrate ability to work cooperatively with jury	Receive favorable recommendation from Division AO committee	Move from active to inactive status as CC
	Good organizational & leadership skills		Become knowledgeable of snow prep chemicals	Demonstrate knowledge regarding protection issues	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
	Able to meet physical demands of job		Learn to install various protection devices in appropriate locations	Demonstrate effective snow and course prep		
	Proven skiing ability		Receive favorable recommendation from 2 higher level supervising officials	Receive favorable recommendation from 2 Level 4 officials		
	Receive favorable written recommendation from L3 or higher RF, CC, CR or TD.					
<i><b>It is highly recommended that a Chief of Course attend a yearly Continuing Education Clinic; they must attend a Continuing Education Clinic every two years in order to maintain Chief of Course certification</b></i>						

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<b>TIMING and CALCULATIONS-TC</b>	Attendance at CO clinic	Attend introductory TC clinic	Work 10 days in various TC positions at sanctioned competitions	Should work 10 additional days as TC; events should be scored events	Serve a minimum of 5 outstanding years as a TC official	Continue U.S. Ski & Snowboard membership
	Aptitude for math/numbers	Pass Level 1 TC exam	Learn and understand electronic timing equipment	Demonstrate good management skills under varying conditions	Receive favorable recommendation from Division AO committee	Move from active to inactive status as TC
	Computer skills to operate timing/scoring programs		Calculate EET's accurately & prepare Timing Technical Report and Report by the Referee forms	Handle all calculations accurately/confidently. Demonstrate understanding of connecting electronic timing equipment, wiring and time bases to computers.	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
			Demonstrate ability to instruct/run manual timing crew	Serve as Chief of TC under supervision of senior TC		
			Receive favorable recommendation by 2 higher level supervising TC officials	Receive favorable recommendation from the same senior TC to qualify for Exam		
			Recommended: Skiing ability to access/ descend race course	Required: Skiing ability to access/ descend race course		
				Pass Level 3 TC exam (75%)		
<b><i>It is highly recommended that a Chief of Timing &amp; Calculations attend a yearly Continuing Education Clinic; they must attend a Continuing Education Clinic every two years in order to maintain Chief of Timing &amp; Calculations certification</i></b>						
<b>RACE ADMINISTRATOR-RA (includes EVENT DATA MANAGEMENT)</b>	Good organizational & leadership skills	Attend Level 1 RA/DM clinic	Work 10 days in race administration at sanctioned competitions	Should work 10 additional days as RA; events should be scored events	Serve a minimum of 5 outstanding years as a RA	Continue U.S. Ski & Snowboard membership
	Appropriate computer skills	Pass Level 1 RA exam	Demonstrate knowledge of race administration requirements and prepare accurate documents: entry list, start list, results	Demonstrate ability to handle all race administration functions accurately, competently	Receive favorable recommendation from Division AO committee	Move from active to inactive status as RA
	Attend RA/DM clinic OR apprentice with experienced RA or receive Division/State approval		Set up for Team Captains Meeting; draw board, attendance, minutes, program, etc.	Demonstrate ability to work well with others in varied circumstances	Receive approval of U.S. Ski & Snowboard National WG's & Committees	
	Competency with required timing/scoring programs		Produce end-of-race packet including accurate calculation of head tax	Demonstrate ability to successfully handle highest Level U.S. Ski & Snowboard/FIS races		
	<i>Race Administration may also referred to as Race Secretariat or Race Secretary</i>		Receive favorable recommendation from 2 higher level supervising RA's	Receive favorable recommendation from 2 Level 4 officials		
<b><i>It is highly recommended that a Race Administrator attend a yearly Continuing Education Clinic; they must attend a Continuing Education Clinic every two years in order to maintain Race Administrator certification</i></b>						
<b>ALL recommendations must note event/date of evaluation as well as official capacity of official making recommendation.</b>						